

ARCHIVES

Federation of Sisters of Saint Joseph  
United States of America

April, 1978

Initial Survey of Archival Records

Name Sister Francis de Sales Sisters of  
Congregation St. Joseph

Address Nazareth Motherhouse

Concordia, Kansas

Position in the Federation \_\_\_\_\_

Please describe the general contents and kind (correspondence, diary,  
Minutes, photographs, tape recording, published material, etc.) of the records:

Please give the inclusive dates of the records described above.

1965 -

Initial Survey of Records, contd.

Please list the subject categories of the records described above. A listing of the file folder labels might suffice.


Please indicate the total volume of these records, using the following criteria as guide:

Records Center Carton	15x12x10	1.0	cubic feet
File Drawer, letter size	26x12x10	1.8	cubic feet
File Drawer, legal size	26x15x10	2.25	cubic feet
12 inches of 3 x 5 card file		.10	cubic feet
12 inches of 5 x 8 card file		.25	cubic feet

Total volume .52 cubic feet , Hollinger Boxes

If the records of your office or committee are not now in your keeping, please tell their present location and other details about them.

Signature Sister Francis de Sales Date May 9, 1978

Please return this Survey to: Sister Margaret Quinn  
Saint Joseph Convent  
Brentwood, New York 11717